



**TO:** Supplier & Industry Representatives

**FROM:** Laurie Kennedy, Manager – Supply Chain Administration

**DATE:** October 31, 2019

**RE: REQUEST FOR CERTIFICATE OF ORIGIN AND ORIGIN DECLARATION**

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Manitoba Liquor and Lotteries is required to have on file updated, country-specific Certificates of Origin and Origin Declarations from suppliers prior to the start of the 2020 calendar year:

- We require exporter/suppliers, not agents, to complete, sign and submit the applicable certificate
  - Origin Declarations from an agent representing the exporter or supplier will not be accepted
- All submissions must be completed electronically, paper submissions will not be accepted
  - Please send all documentation to: [certificatesoforigin@mbll.ca](mailto:certificatesoforigin@mbll.ca)
- Products submitted must be an active listing with MBLL at the time of Origin Declaration
- Completed and signed certificates must be received by MBLL on or before December 15, 2019, for the calendar year 2020

The new duty rate will be applied to the landed cost for any item with the required documentation based on established pricing timelines, including the following listings:

- Specialty Wine Store
- Fringe products
- Distinctions products
- Special Orders
- Seasonal products

Please fill out the attached Origin Declaration Worksheet and submit with the Certificate of Origin or Origin Declaration Documentation. Certificate of Origin documentation will only be accepted for the period of January 1-December 31(calendar year).

If you have any additional questions please contact: [ProductManagementCoordination@mbll.ca](mailto:ProductManagementCoordination@mbll.ca)

## **PROCEDURES for submission of Certificate of Origins and Origin Declarations January 1 to December 31, 2020**

The Canada Border Services Agency (CBSA) requires a valid Certificate of Origin or Origin Declaration to be on file with the MBLL so that products that meet the regulations of the various Trade Agreements may have correct import duties applied, including any preferential rates. MBLL will use the attached Origin Declaration to administer provisions contained within the various trade agreements.

Currently, the following countries have a trade agreement with Canada:

- Canada-European Union Comprehensive Economic and Trade Agreement (CETA)
  - all commodities of Spirits and Wines
    - Andorra, Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, France, Germany, Greece, Hungary, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Monaco, Netherlands, Poland, Portugal, Romania, San Marino, Slovakia, Slovenia, Spain, Sweden, and United Kingdom
- Chile, Costa Rica, Colombia, Peru
  - all commodities of Spirits
- North American Free Trade Agreement (NAFTA)
  - all commodities of Spirits and Wines
    - U.S.A., Puerto Rico and Mexico
- Comprehensive and Progressive Agreement for Trans-Pacific Partnership (CPTPP)
  - all commodities of Spirits and Wines
    - Australia, Brunei, Chile, Japan, Malaysia, Mexico, New Zealand, Peru, Singapore and Vietnam
- Canada-Ukraine Free Trade Agreement (CUFTA)
  - all commodities of Spirits and Wines
- Israel (Spirits Only)

Please note that Certificates of Origin and Origin Declarations are not required for Beer under tariff classification HS 2203.

### **Procedures**

- 1) The Certificate of Origin or Origin Declaration must be completed by the exporter /supplier. The MBLL will not accept origin declarations from an agent representing the exporter or supplier.
- 2) The product must be an active listing or will be an active listing during the time frame noted above.
- 3) The Certificate of Origin or Origin Declaration will only be accepted electronically. Please send completed forms to: [certificatesoforigin@mbll.ca](mailto:certificatesoforigin@mbll.ca).
- 4) Certificate of Origin or Origin Declarations must be received by the MBLL on or before December 15, 2019 for applicability during the time frames noted. Failure to do so could lead to an increase in import duties and COSD rates.

**Procedures**  
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- a. For **field 4**, Importer's Name and Address, use the following:

Manitoba Liquor and Lotteries Corporation  
1555 Buffalo Place  
Winnipeg, MB R3T 1M1  
Canada

- b. For **field 5**, Description of Goods(s), the MBLL sku number and/or UPC, with full description including product name, bottle size, alcohol % and name of the country to which the preferential rate of customs duties applies must be provided.
- c. For **field 6**, this field must be completed, signed and dated by the exporter. When the certificate is completed by the producer for use of the exporter, it must be completed, signed and dated by the producer. The date must be the date the declaration was completed and signed.

**FOR ALL Certificate of Origins and Origin Declarations**

- 5) Print the completed form. The certificate must be signed by the supplier in the country of origin and scanned. Send the completed form via email to [certificatesoforigin@mbll.ca](mailto:certificatesoforigin@mbll.ca). These completed and signed certificates must be submitted to the MBLL on or before December 15, 2019 for the calendar year January 1 to December 1, 2020.

If you have questions regarding these requirements, please submit them to [ProductManagementCoordination@mbll.ca](mailto:ProductManagementCoordination@mbll.ca).